

SC9.1-I: Intervention Form

International Students

This form is to be used to record details of the intervention meeting and the intervention strategies that will be used to address unsatisfactory course progress requirements.

Student family name		Student ID#	
Given names			
Qualification code and name			

Record the reasons given by student for their poor academic performance:

Recommended strategies and interventions as discussed with the student:

You may also add additional interventions as required. Include details of when and how often the intervention is to be provided.

- Regularly attend classes
 - Attend academic skills programs
 - Attend course-specific additional tutorials
 - Attend study clubs or study groups.
 - Attend English language support classes.
 - In conjunction with the student, reviewing learning materials and providing students with information in a context that they can understand
 - Provide extra time to complete tasks
 - Provide access to supplementary or modified materials
 - Provide supplementary exercises to assist understanding
 - Receive assistance with personal issues which are influencing academic progress.
 - Attend mentoring and attending counselling sessions.
 - Being placed into a suitable alternative course within a program or a suitable alternative program.
 - Reduction in enrolment load with a combination of one or more of above
 - Other – (please record)
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- The student has been informed continuing unsatisfactory course progress may result in being reported to Department of Home Affairs (DHA).

Officer Signature

Date

- I agree to the intervention strategy activated to assist me in meeting satisfactory course progress and I will comply with all of the recommendations ticked above.
- I understand that a copy of this agreement will be kept on file and may be used to assist <Organisation> in any and all subsequent course progress determinations.

Student signature

Date

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International Students

Meeting date:

Record discussion and outcomes of each fortnightly meeting to discuss progress. Any adjustments to the strategy should be recorded.

This is a true and accurate record of the meeting to discuss the ongoing intervention strategy.

_____ Trainer/assessor signature	_____ Date
_____ Student signature	_____ Date

Meeting date:

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_____ Trainer/assessor signature	_____ Date
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Meeting date:

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This is a true and accurate record of the meeting to discuss the ongoing intervention strategy.

Trainer/assessor signature

Date